



# MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

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## ADVERTISEMENT

No.MBMA/ RF/ 2023/ IVCS/ 257/ 959

Dated Shillong, 25<sup>th</sup> September 2023

The Meghalaya Basin Management Agency (MBMA) invites online application for the position of Manager on behalf of the respective Integrated Village Cooperative Society (IVCS) mentioned below in the advertisement from eligible candidate to fill up the following position on a contractual basis for a period of 1 (one) year and to be posted at the respective Integrated Village Cooperative Society (IVCS) level. The detailed information's regarding the application form link, advertisement, notification are available on MBDA's Website: <https://www.mbda.gov.in>

### I. Positions:

Sl. No.	Positions	Qualifications, Experiences & Skills Required	No. of Vacancies	Place of Posting	Monthly Emolument
1.1	Manager-IVCS	<p><b>Qualification:</b> Class XII passed or Graduate in any discipline</p> <p><b>Experience Required:</b></p> <p>i) Minimum of 01 year working experience with existing community-based institution/ NGOs.</p> <p>ii) Well-versed with the different value chain-based activities existing in the local area.</p> <p>iii) Strictly candidates from area of operation of IVCS will be preferred.</p> <p><b>Skills Required:</b></p> <p>i) Should have strong written, verbal communication, organizational and administrative skills.</p> <p>ii) Computer literate with good knowledge in MS Office, Google Sheets, etc.</p> <p>iii) Should be familiar with record-keeping and book-keeping)</p> <p><b>Age Limit: Upto 35 Years</b></p> <p><b>Language Preferred:</b> Khasi, Garo &amp; Jaintia</p>	210	Laitkroh Block Mawplang Block Shella Bholaganj Block Mawshynrut Block Ranikor Block Amlarem Block Thadlaskein Block Khliehriat Block Umling Block Dadenggre Block Selsella Block Tikrikilla Block ZikZak Block Dambo Rongjeng Block Songsak Block Kharkutta Block Baghmara Block Chokpot Block	Rs. 7500/-

- For applying the above positions; candidates has to fill the 'Application Form' from the following link: <https://forms.gle/wNtK2eavzJ3hFEs87>
- All applications should be submitted through online mode only. No other mode of applications will be entertained.
- Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for the position before applying and candidates should mandatorily submit proof of residence (Voter's ID/Headman Certification).
- For detail information about the positions and the terms of reference are made available on MBDA's website <https://www.mbda.gov.in>
- Last date for receipt of applications is **11<sup>th</sup> October 2023** (upto 05:00PM) and applications received after the last date will not be considered.